

MILLSAP HIGH SCHOOL HALL OF HONOR

Note: The Millsap High School Hall of Honor shall be referenced as “MHSHoH” of “the Hall” in this document.

A. Categories of Selection

I. Graduates/Students:

Individuals who attended Millsap ISD and those who have graduated from MHS make up this category. This category focuses upon successful achievement after high school in areas such as governmental service, business and economic achievement. Additionally, success in the fields of entertainment, music, drama and sports will be considered as well as other noteworthy postgraduate achievements.

II. Military Service Veterans:

Individuals, who served in the U.S. Armed Forces including the U.S. Coast Guard, were honorably discharged and attended Millsap ISD, who graduated from MHS, who worked for Millsap ISD in any capacity, or who served Millsap ISD on the school board or other capacity make up this category.

III. Faculty:

This category includes individuals who have been on the teaching faculty at Millsap ISD including teachers, guidance counselors and other certified officials or the Millsap ISD teaching/counseling faculty. Criteria the Selection Committee (SC) will consider regarding selection of nominees will include leadership of faculty affairs, achievement and contributions: in the classroom, in speech and drama supervision, music performance, athletic coaching and extracurricular activities which enhanced Millsap’s standing in the area, state and nation. Nominees from this category must have been associated with Millsap for at least five years.

III. Staff:

The purpose of this category is to recognize individuals who have served Millsap ISD outside of the teaching/counseling faculty. It will include members of the school instructional aide, clerical staff, the custodial staff, athletic coaches not on the teaching faculty, transportation, maintenance, and cafeteria staff. These nominees must have been associated with Millsap ISD for at least five years.

IV. Administrators:

Nominees in this category will come from the administrative leadership positions of Superintendent, Assistant Superintendent, Principal, Assistant Principal, Athletic Director, Director of Federal Programs, Budget Director, Director of Maintenance, Director of Transportation, Director of Custodial, and Director of Food Service. To be nominated for this category, an individual must have served Millsap for at least five years.

V. Friends of Millsap ISD:

This category is included to recognize individuals who have made exemplary contributions to Millsap ISD, but do not fit the qualifications outlined in the preceding categories. This category could include school board members, parents, community members or other individuals, or groups who have provided Millsap ISD with invaluable service.

VI. Special Considerations:

This Charter authorizes the Selection Committee (SC) to consider for induction individuals who do not precisely fit the qualifications described in Categories I-V. Reason for special consideration could include incapacitation before the required period of time, death or unplanned changes requiring assistance to family or friends. Other reasons will be considered as special circumstances demand.

B. Selection Committee:

Induction into the MHSHoH shall be determined by a Selection Committee (referred to in this document as "SC" chosen from members of the Millsap Alumni Scholarship Board of Directors, Millsap ISD Leadership and others deemed to be qualified and interested in both Millsap ISD, Millsap High School and the MHSHoH. The SC will perform the tasks of soliciting nominations for selection into the Hall as well as the actual selection of nominees for induction. The SC will also assume responsibility for the physical establishment of the MHSHoH as well as its maintenance. The Millsap Alumni Scholarship Foundation will provide sufficient financial support to conduct various induction ceremonies and plagues.

Selection Committee Composition:

The MHSHoH SC shall be comprised of the following voting members:

From Millsap Alumni Scholarship Foundation:

Committee Chair

Member (5)

From Millsap ISD Staff:

MISD Superintendent

MHS Principal

Further, the SC will solicit non-voting input from others within the MISD community to include but not limited to: School Principals and Asst. Principals, MISD Athletic Director, MISD Guidance Counselors, citizens, etc.

Voting members of the SC shall serve a two-year term, after which they may resign or volunteer for an additional term or terms.

Selection to the MHSHoH by the SC shall be determined by a fair and equitable nominating process, a thorough examination of credentials by the SC and by means of a thoughtful considerate and open-minded process. Voting members are reminded that the MHSHoH strives to present a diverse,

balanced population of inductees. The various categories recognize different achievements by individuals performing in vastly different ways.

C. Guiding Principles of the MSHoH Selection Process

1. The selection process of the Hall shall be conducted annually with formal induction ceremonies held the following autumn during Homecoming. Selection meetings by the SC will be held each spring/summer (no later than July 1).
2. The inaugural class for the MSHoH will be larger than succeeding classes to allow for the inclusion of worthy individuals. After the Hall is established, the SC shall strive to select classes of not less than 2 new inductees nor larger than 6 inductees. (For purposes of display, an even number on new inductees is preferred.)
3. The preferred slate of induction formalities includes an induction ceremony in which the inductees may speak in acceptance of the honor, as well as recognition at an official Millsap school activity.
4. Recognition plaques will be installed at Millsap High School and a replica shall be presented to each inductee.
5. In the selection of deserving inductees, the nomination process is vital. Nominations shall be provided by persons familiar with the individual and with the particular qualifications of the nominee's contributions and accomplishments. Each nominating category will have a separate nomination form and those who nominate are requested to gather and provide substantial evidence of the nominee's "special worthiness." As much of this evidence is subjective; nominators are encouraged to document this evidence through a number of sources.
6. The individual members of the SC are encouraged to spend additional time outside the formal MSHoH meetings to ascertain and validate the credentials of nominees. The selection to the Hall shall be determined on a basis beyond the meeting of the years requirement. Selectors and nominators should seek evidence of selfless contributions and/or a role in the betterment of a facet of the Millsap ISD culture, spirit, traditions, stature and/or prestige.
7. Complete nominations shall remain active for a period of three years. Should the nominee not be selected, a new nomination may be submitted for selection. Updated forms will be made available with new information added to the nomination if desired.

D. Charter Operating Policies & Amendment Procedures

1. The sole purpose of this Charter for the MSHoH is to aid with the establishment and administration of the Millsap ISD Hall of Honor. It may be amended at any time with the agreement of a majority decision of the voting members of the SC.

2. Selection of nominees into the MSHoH shall be determined by a sufficient consensus of 75% or more by the voting members. Voting for induction shall be conducted by ballot.

3. Records and documents of proceedings and business shall be kept by the Committee Chair. Vital records, such as inductee lists, dates of induction, business records, financial transactions, decisions regarding ceremony dates, sites, etc. shall be recorded by the secretary (selected & appointed at meetings of the SC). The secretary shall also cooperate with the School cashier in the recording of financial transactions of the MSHoH.